The form below is to be completed by the appropriate person at your child’s current school (administrator, counselor or current academic teacher) after November 15. The current school will mail this form and any available evaluative reports directly to Berkeley. A parent may not “hand carry” this form to Berkeley.

The Admissions Committee cannot act until this confidential recommendation has been received. This form will be used only for the admissions process and will not become a part of the student’s permanent record at Berkeley or shared with the applicant’s family.

In order to allow the applicant to be considered for admission to Berkeley, I/We authorize the release of my/our child’s academic records. I/We will not seek access to confidential recommendation and evaluation materials before and/or after the admission decision is made. At a later time after acceptance has been offered, I/We authorize the release of the full student record when transfer to Berkeley occurs.

Signatures of Parents/Guardians __________________________ Date ________________

Child’s current school must make a copy of this form and retain as record of parent permission.

This paragraph for schools outside the United States only: Transcripts in a foreign language must be translated into English and certified by a United States Consul. In addition to the mark received for each subject, foreign transcripts must show the number of classroom hours per week for each subject. If a science course was taken, please indicate whether the course included laboratory work. If a mathematics course was taken, please indicate course content if the title is not self-explanatory. With this information, we can properly place the student.

We would appreciate your observations about the areas listed below. You may indicate your ratings by numbers (1 to 5) in the right-hand column.

<table>
<thead>
<tr>
<th>Areas</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>Your Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Ability</td>
<td>Exceptionally promising, strong ability</td>
<td>Fine student, above average ability</td>
<td>Capable of passing work, average ability</td>
<td>Marginal ability or questionable motivation</td>
<td>Poor academic risk</td>
<td></td>
</tr>
<tr>
<td>Ability to Work Well Independently</td>
<td>Consistently worked well</td>
<td>Needs help occasionally</td>
<td>Needs help frequently</td>
<td>Needs constant help</td>
<td>Is unable to work independently</td>
<td></td>
</tr>
<tr>
<td>Initiative and Drive</td>
<td>Outstanding, very motivated</td>
<td>Well above average, motivated</td>
<td>Generally motivated</td>
<td>Occasionally weak or lacking in motivation</td>
<td>Very weak, unmotivated</td>
<td></td>
</tr>
<tr>
<td>Conduct</td>
<td>Outstanding in every respect</td>
<td>Generally excellent</td>
<td>Good or acceptable</td>
<td>Marginal or unappealing</td>
<td>Poor or reprehensible</td>
<td></td>
</tr>
<tr>
<td>Personal Qualities</td>
<td>Outstanding in every respect</td>
<td>Considerable appeal, generally quite strong</td>
<td>Generally okay, no strengths, no weaknesses</td>
<td>Not very appealing, immature</td>
<td>Poor impression, unstable, very immature</td>
<td></td>
</tr>
<tr>
<td>Emotional Stability</td>
<td>Exceptionally stable</td>
<td>Well-balanced</td>
<td>Usually well-balanced</td>
<td>Excitable or unresponsive</td>
<td>Hyper-emotional or apathetic</td>
<td></td>
</tr>
<tr>
<td>Integrity</td>
<td>Highly trustworthy</td>
<td>Usually trustworthy</td>
<td>Occasionally trustworthy</td>
<td>Weak or questionable</td>
<td>Record of dishonesty</td>
<td></td>
</tr>
<tr>
<td>Leadership/ Extracurricular Activities</td>
<td>Outstanding leader, “top” activities</td>
<td>Real contributor, potential for leadership</td>
<td>Fairly active, some activities</td>
<td>Minor participation in activities</td>
<td>Few or no activities</td>
<td></td>
</tr>
<tr>
<td>Creativity</td>
<td>Innovative, “out of the box” thinker, highly creative</td>
<td>Usually demonstrates creativity or imagination</td>
<td>Sometimes demonstrates creativity or imagination</td>
<td>Rarely demonstrates creativity or imagination</td>
<td>No basis for judgment</td>
<td></td>
</tr>
<tr>
<td>Recommendation as a Student</td>
<td>Enthusiastic (top 10%)</td>
<td>Strong (top 25%)</td>
<td>Comfortable (median)</td>
<td>With reservations</td>
<td>I do not recommend this student</td>
<td></td>
</tr>
<tr>
<td>Recommendation as a Person</td>
<td>Outstanding</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Poor</td>
<td></td>
</tr>
</tbody>
</table>
We would appreciate receiving your answers to the following questions that relate to the candidate.

1. Is the candidate in good standing and eligible to re-enter your school if you offer the next grade level?
   Yes ☐ No ☐

2. Has the candidate been involved with alcohol or drugs?
   Yes ☐ No ☐ Elaborate __________________________________________

3. Has any disciplinary action ever been taken on this student?
   Yes ☐ No ☐ Elaborate __________________________________________

4. Has the candidate any physical, social or emotional limitations?
   Yes ☐ No ☐ Elaborate __________________________________________

5. Are parents cooperative?
   Yes ☐ No ☐

6. If your school is private, does the family meet its financial responsibilities for school bills on time?
   Yes ☐ No ☐ Not applicable

7. How would you compare this student to others whom you have observed in similar circumstances?
   One of the top few I have encountered in my career ☐ Outstanding ☐ Excellent ☐ Good (above average) ☐ Fair ☐ Below average

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IMPORTANT REQUEST

Please use this space to write your estimate of the applicant’s possible success at and contribution to Berkeley. You are encouraged to comment candidly on those characteristics of the applicant that seem to you to distinguish him or her from other students with whom you have been associated. Illustrate by example when appropriate. Is the candidate’s record with your school a true index of ability, or have outside circumstances interfered with academic achievement? (i.e. illness, excessive involvement in extracurricular activities, difficult home situation) What suggestions can you give Berkeley to help this student be successful and happy? Thank you for your time and effort in evaluating this student and assisting both the candidate and Berkeley. Your information will remain confidential.

________________________________________
Signature of Evaluator

________________________________________
Printed Name

________________________________________
Email

________________________________________
Telephone (  )

In what capacity have you known the applicant? ___________________________ Length of Acquaintance ___________________________

________________________________________
Signature of Principal / Head of School

________________________________________
Name of School

________________________________________
School Address

________________________________________
City ___________________________ State ___________________________ Zip

Telephone (  )

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You are welcome to call if you would like to discuss the candidate personally.

After completion of both sides of this form, please attach a transcript of grades earned for the last two years and the current year to date. Also include all standardized test scores.

Mail to: DIRECTOR OF ADMISSIONS, BERKELEY PREPARATORY SCHOOL
4811 KELLY ROAD, TAMPA, FL 33615 phone 813.885.1673 fax 813.886.6933